

**Section A: Dwelling stock position in authority area at 1st April 2005  
J3910**

HRA Defn. Local Authority (in your area owned by you) *	Number of dwellings (Census definition) within your area				
	Local Authority (incl. owned by others) *	Registered Social Landlord	'Other' Public sector	Private sector (non RSL)	Total
1. Total dwelling stock (including non-permanent dwellings)	0	6,781	1,408	46,041	54,230

\* Note: If all LA stock in your LA area is owned by you then enter the same figure in both columns. If not, enter into column 2 any 'extra' LA stock plus the figure in column 1. Please see the guidance note as to how to count non self-contained dwellings differently in the each column.

2. Number of lone parents under the age of 18 occupying dwellings and units without support at 1st April 2005.	0	5	0		
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3a. Number of lone parents under the age of 18 occupying dwellings and units with support at 1st April 2005 which have:					
1. on-site support	0	2	0		

2. floating support	0	1	0		
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Before completing Questions 2. and 3a.you may find it useful to contact your local Teenage Pregnancy Co-ordinator responsible for the local Teenage Pregnancy Strategy in your County, Unitary, Metropolitan Authority or London Borough. Their email addresses are on the Teenage Pregnancy Unit website: [www.dfes.gov.uk/teenagepregnancy](http://www.dfes.gov.uk/teenagepregnancy). They should have knowledge about the accommodation needs of teenage parents locally and the extent to which these are being met.

4. Unfit dwellings	0	0	3	1,060	1,063
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5. Difficult to let dwellings	0	181			
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6. Low demand dwellings	0	0	0		
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7. Vacant dwellings:					
a. Total	0	85	44	1,049	1,178

of which:					
1. vacant for more than 6 months				373	

**Section B: Condition of private sector housing**

RSL dwellings should not be included in questions B1 to B5, but should be included (with all other non-HRA dwellings) in question B6 See guidance notes for more information.

**Unfitness**

1. What is the estimated cost (£ thousand) of making fit the unfit private sector (non RSL) dwellings in A4e above?	3,640
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2. In what year was the survey undertaken on which the estimated cost in B1 above is based? (yyyy)	2,004
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3. Proportion of unfit private sector (non RSL) dwellings made fit or demolished as a direct result of action by your authority during 2004/05 (Best Value Performance Indicator BVPI 62) in percentages	#
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**Energy efficiency (at 1st April 2005)**

4. What is the average SAP rating of the private sector (non RSL) dwellings at A1e above?	42
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5. Complete either a or b below:	
a. What is the proportion (%) of private sector (non RSL) dwellings at A1e above with a SAP rating below 30? (The answer should be given to the nearest whole number.)	50
b. What is the lowest quartile SAP rating of the private sector (non RSL) dwellings at A1e above?	#

**Return to use of vacant properties (at 1st April 2005)**

6. Number of private sector vacant dwellings that are returned into occupation or demolished during 2004/05 as a direct result of action by your authority (Best Value Performance Indicator BVPI 64)	#
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**Section C: The housing register**

**Households on the housing register at 1st April**

	2002	2003	2004	2005
<b>1a. Total households (on the housing register at 1st April)</b> <i>of which:</i>	<b>2091</b>	<b>1569</b>	<b>1884</b>	<b>1940</b>
<b>How many bedrooms did these households require?</b> (C1a should equal the sum of C1a1 to C1a5)				
1. Households requiring 1 bedroom	1738	1139	1558	1093
2. Households requiring 2 bedrooms				535
3. Households requiring 3 bedrooms	292	231	253	246
4. Households requiring more than 3 bedrooms	61	68	73	66
5. Households requiring an unspecified number of bedrooms (or on register more than once)	0	131	0	0

2. a. Do you participate in a common housing register of applications in your area jointly with other landlords? (Y or N) y
- b. If the answer to C2a is yes, is there a common allocation policy? (Y or N) n

**Choice-based lettings**

3. Do you participate in a choice-based lettings scheme (i.e. a system allowing housing applicants to choose from a selection of available to let vacancies advertised openly or made known to registered high priority applicant)? (Y or N) y

**If the answer to question 3 is 'NO' just answer questions 4a, 4b and 4c, if the answer is 'YES' go to questions 5 and 6.**

4. a. If not currently participating in a choice-based lettings scheme, do you have any plans to introduce one in your local authority area? (Y or N) #
- b. If the answer to C4a is yes, who will lead this scheme?  
(1) Your LA (2) Another LA (3) an RSL or (4) Another landlord or agency. **(enter 1, 2, 3 or 4 in box C4ba)** #
- c. If the answer to C4a is yes, when would you expect this scheme to become operational? (mmyy) #
5. If participating in a choice-based lettings scheme (or schemes), approximately what proportion of your general needs stock is covered by the schemes? (1) 0 - 25% (2) 26% - 50% (3) 51% - 75% or (4) 76% - 100% **(enter 1, 2, 3 or 4 in box C5a)** 4
6. a. If the answer to C3 is yes, who is leading the scheme which covers the majority of the general needs stock in your area?  
(1) Your LA (2) Another LA (3) an RSL or (4) Another landlord or agency. **(enter 1, 2, 3 or 4 in box C6aa)** 3
- b. Total number of RSL partners in this scheme. 1

c. In the boxes below give the name of your LA partners.

**If you have more than 5 partners go to HSc6ce and put the total number of LA partners in the box.**

- |  | Authority Name |
|--|----------------|
| a. Local Authority partner 1   | #              |
| b. Local Authority partner 2   | #              |
| c. Local Authority partner 3   | #              |
| d. Local Authority partner 4   | #              |
| e. Local Authority partner 5 or total number of LA partners if greater than 5. | #              |

**Section D: Lettings, nominations and mobility schemes**

**Local authority lettings into own stock**

	2001/02	2002/03	2003/04	2004/05
1. Dwellings let through mobility arrangements	0	0	0	0
2. Dwellings let through mutual exchanges	0	0	0	0
3. Dwellings let to existing tenants transferring within the authority's own stock:				
a. Total	0	0	0	0
<i>of which:</i>				
1. Tenants transferring to a dwelling with fewer bedrooms	0	0	0	0
4. Dwellings let to new secure tenants	0	0	0	0
5. Dwellings let to new tenants on an introductory tenancy	0	0	0	0
6. Dwellings let to new tenants on other tenancies (e.g. Non-secure but not introductory)	0	0	0	0
<b>7a. Total LA dwellings let (Sum of D1, D2, D3a, D4, D5 and D6)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>of which:</i>				
1. In general purpose dwellings with 2 or more bedrooms	0	0	0	0
2. To households transferring from RSL dwellings	#	0	0	0
8. Introductory/ non-secure tenancies converted to secure tenancies	0	0	0	0

**Other lettings, nominations and mobility schemes**

	2001/02	2002/03	2003/04	2004/05
9. Total RSL lettings (including LA nominations but not transfers within or between RSLs) <b>in your area</b>	433	364	303	331
10. Households taking up <b>your</b> LA nominations to RSL dwellings				
a. Total	390	353	303	331
<i>of which:</i>				
1. In general purpose dwellings with 2 or more bedrooms	271	190	254	16
2. Outside LA area	#	#	#	0
3. LA tenants transferring	#	0	0	0
11. Households taking up <b>your</b> LA nominations to non-RSL dwellings				
a. Total	9	2	3	0
<i>of which:</i>				
1. In general purpose dwellings with 2 or more bedrooms	7	2	3	0
2. Outside LA area	#	#	#	0
12. Households taking up LA/ RSL tenancies in other authorities under mobility schemes	2	1	1	3

Section E: Homelessness

Statutory homeless household acceptances

	2001/02	2002/03	2003/04	2004/05
1. Households accepted as homeless and in priority need during the year				
a. Total	173	226	313	251
<i>of which:</i>				
1. With dependant children or pregnant woman	110	138	164	143
b. Percentage of E1a above that are 'repeat' acceptances				6
c. Is the information at E1b above routinely collected? (Y/N)				N
2. Homeless households (and homeless at home) in priority need in temporary accommodation at 31st March				
a. Total	125	167	123	92
<i>of which:</i>				
1. With dependent children or a pregnant woman	#	#	#	67
2. In Bed and Breakfast style accommodation	16	5	28	11
3. The average length of stay (during 2004/05, weeks):				
a. All households unintentionally homeless and in priority need.	13			
<i>of which:</i>				
1. With dependent children or a pregnant woman (BVPI 183)	#	#		

a. Bed and Breakfast accommodation

13
#

b. Hostel accommodation

#

for the above accommodation types.

Lettings to statutory homeless households

	2001/02	2002/03	2003/04	2004/05
4. LA dwellings let to homeless households in priority need on secure tenancies	0	0	0	0
5. LA dwellings let to homeless households in priority need on introductory tenancies	0	0	0	0
6a. Total LA dwellings let to homeless households in priority need (Sum of E4 and E5)	0	0	0	0
<i>of which:</i>				
1. In general purpose dwellings with 2 or more bedrooms	0	0	0	0
7. Homeless households in priority need taking up <b>your</b> LA nominations to RSL dwellings				
a. Total	135	128	136	143
<i>of which:</i>				
1. In general purpose dwellings with 2 or more bedrooms	94	88	92	94
2. Outside LA area	#	#	#	
3. To a LSVT RSL company	#	128	136	
8. Homeless households in priority need taking up <b>your</b> LA nominations to non-RSL dwellings				
a. Total	5	1	1	0
<i>of which:</i>				
1. In general purpose dwellings with 2 or more bedrooms	4	1	1	0
2. Outside LA area	#	#	#	

**Section E: Homelessness (continued)**

	2001/02	2002/03	2003/04	2004/05
9. Homeless households in priority need taking up LA/ RSL tenancies in other authorities under mobility schemes	0	0	0	0
10. Homeless households in priority need placed in other non-LA settled accommodation	0	0	0	0

**Rough sleeping**

Please note that the estimate of rough sleepers in Question E11 should correspond with any head count given in Question E12 (e.g. an estimate of between 21-30 people i.e. 4 entered in E11 will mean the count in E12 must be entered as a number between 21 and 30). **The count date, count and estimate in E12 and E11 have been pre-filled with data supplied by ODPM's Homeless and Housing support directorate. If you find these entries to be incorrect please contact them on 020 7944 8782 before continuing so we may amend our records.** All counts should not be older than 18 months i.e. before the 1st day of the previous calendar year. High estimates (over 0-10) are not acceptable without a supporting count conducted in line with guidance.

11. Please indicate your assessment of the typical number of people currently sleeping rough in your area on any single night by entering 1, 2, 3, 4, 5, 6, or 7 in the box as follows:  
 (1) No estimate (2) 0-10 (3) 11-20 (4) 21-30 (5) 31-40 (6) 41-50 (7) 51+

Estimate
1

**Note this box has been pre-filled with 1 for 'No estimate' where ODPM's Homeless and Housing support directorate have no count date within the last 18 months for your authority**

12. If you have carried out an actual head count of people sleeping rough on a specific night, please give the date and number counted at the most recent count (include **ONLY** counts between 1 January 2004 and date of submission of this return, **OTHERWISE** insert '#').

Date	Count
# (yyyyymmdd)	#

**Note that as head count should be carried out after midnight, the date will be the morning of the count.**

13. Indicate whether the ODPM guidance: 'Evaluating the Extent of Rough Sleeping', was used in the count at E12 above? (Y or N)

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**Section F: Household numbers at 30th June**

	1991	1996	2005	2011
1. Total households in your area:	44,000	48,000	54,318	55,940
2. Estimate of the total number of households requiring social rented housing in 2011				3,578

**Section G: Houses in Multiple Occupation (HMOs)**

1. How many HMOs were there on 1st April 2005 in your own area (whether registered or not)?

33
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2. If you have a registration scheme for HMOs then how many HMOs are currently registered under that scheme?

0
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3. Have you used the HMO definition for questions G1 and G2 that is given in the Housing Act 2004? (Y or N)

y
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**Section H: Housing capital expenditure (£ thousand)**

(See Guidance Notes for prices and accounting basis that should be used)

	2001/02 outturn	2002/03 outturn	2003/04 outturn	2004/05 planned	2004/05 outturn	2005/06 planned	2006/07 proposed	2007/08 proposed
1. Housing within the HRA	0	0	0	0	0	0	0	0
2. Social Housing Grant (LASHG)	3581	2243	0	0	0	0	0	0
3. Other support for RSLs	0	0	0	2000	376	2,448	2,000	2,000
4. All other housing	971	540	660	550	664		600	600
<b>5. Total (Sum of H1, H2, H3 and H4)</b>	<b>4552</b>	<b>2783</b>	<b>660</b>	<b>2550</b>	<b>1,040</b>		<b>2,600</b>	<b>2,600</b>

**How was Total expenditure in H5a financed?**

(H5 should equal to H5a7, the sum of H5a1a to H5a3, H5a4d, H5a5 and H5a6)

5a1. Borrowing

a. ALMO funding

	0	0	0	0	0	0	0	0
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b. Other borrowing

	0	0	0	0	0	0	0	0
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5a2. Capital grants

	240	200	180	170	170	186	170	170
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5a3. Useable capital receipts

	4283	2243	480	2380	870		2,430	2,430
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5a4. Contributions from revenue

a. MRA

	0	0	0	0	0	0	0	0
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b. Other HRA

	0	0	0	0	0	0	0	0
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c. General fund

	0	0	0	0	0	0	0	0
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**d. Total (Sum of H5a4a to H5a4c)**

	0	0	0	0	0	0	0	0
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5a5. Other finance

	0	340	0	0	0	0	0	0
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5a6. Adjustment to convert from cash to accruals (This should equal row H5 minus H5a1a to H5a3, H5a4d and H5a5)

	29	0	0	0	0	0	0	0
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**5a7. Total (Sum of H5a1a to H5a3, H5a4d, H5a5 and H5a6)**

	4552	2783	660	2,550	1,040		2,600	2,600
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**Section I: Housing capital receipts (£ thousand)**

(Amounts in cash terms and on cash accounting basis)

	2001/02 outturn	2002/03 outturn	2003/04 outturn	2004/05 estimated	2004/05 outturn	2005/06 estimated
1. Sales of dwellings	0	0	0	0	0	0
2. Sales of other assets	0	0	0	0	0	0
3. Repayments	0	0	0	0	0	0
<b>4. Total (Sum of I1, I2 and I3)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Section J: Cash incentive scheme grants**

(Amounts in cash terms and on cash accounting basis)

	2001/02 outturn	2002/03 outturn	2003/04 outturn	2004/05 outturn	2005/06 planned	2006/07 proposed
1. Total number of grants	0	0	0	0	0	0
2. Total expenditure (£ thousand)	0	0	0	0	0	0
3. Average grant (£ per grant)	0	0	0	0	0	0

Rows J4 and J5 below were supplied on previous HIP returns. They are shown to compare your planned expenditure and grants given with the outturn figures.

4. Planned programme expenditure for the year (£ thousand)	0	0	0	0
5. Estimated number of grants associated with J4 above	0	0	0	0

**Section K: Private sector renewal assistance**

**Any discretionary disabled facility grants or loans should now be included in this section.**

(Amounts in cash terms and on cash accounting basis, see Guidance Notes on how these should be recorded)

	2001/02 outturn	2002/03 outturn	2003/04 outturn	2004/05 outturn	2005/06 planned	2006/07 proposed
1a. Total number of grants (completed)	133	52	83	33	32	35
<i>of which:</i>						
1. Number of grant less than £5,000			77	29	27	30
2a. Total expenditure on grants (£ thousand)	457	219	198	128	120	130
<i>of which:</i>						
1. Expenditure on grants less than £5,000			97	57	50	70
3. Total number of loans made by local authority	0	0	0	0	0	0
4. Total expenditure on loans made in K3 above. (£ thousand)	0	0	0	0	0	0
5. Total expenditure on local authority contribution to third party loans. (£ thousand)	#	0	0	0	0	0
6. Total expenditure on other assistance. (£ thousand)		0	0	0	0	0
<b>7a. Total programme expenditure (£ thousand)</b> <b>(Sum of K2a, K4, K5 and K6)</b>		198	128	120	130	
<i>of which:</i>						
1. Funding from receipts from any loan funds for private sector renewal assistance.						

Rows K8 and K9 below were supplied on previous HIP returns. They are shown to compare your planned expenditure and grants given with the outturn figures.

8. Planned programme expenditure for the year (£ thousand)	#	#	150		
9. Estimated number of grants associated with K8 above	#	106	44		
10. Total number of loans made by third parties	0	0			
11. Total expenditure by third parties on loans in K10 above. (£ thousand)	0	0			

**Section K: Private sector renewal assistance (continued)**

**Additional information on loans, grants and other assistance for 2004/05**

<b>Activity by tenure for 2004/05</b> (Sum of K12 to K15 should equal K16a)	<b>Number of dwellings improved</b>	<b>Local Authority expenditure on grants £(000)</b>	<b>Local Authority expenditure on loans and other assistance £(000)</b>
12. Owner occupiers	33	128	0
13. Private rented	0	0	0
14. RSL	0	0	0
15. Other	0	0	0
<b>16a. Total same as (Sum of K12 to K15) or (Sum of K17 to K20)</b>	<b>33</b>	<b>128</b>	<b>0</b>

**By area of activity for 2004/05**  
(Sum of K17 to K20 should equal K16a)

17. In renewal area-individual assistance	0	0	0
18. In renewal area-group/block/co-ordinated scheme	0	0	0
19. Outside renewal area-individual assistance	33	128	0
20. Outside renewal area-group/block /co-ordinated scheme	0	0	0

**Decent Home Activity for 2004/05**

Total number of non-decent homes which have received assistance to become decent or were cleared/ demolished.

	<b>Non-Vulnerable</b>	<b>Vulnerable households*</b>			
		Pensioners	Families with children	Other	<b>Total</b>
21. Total number of dwellings improved					
22. Total number of dwellings cleared or demolished					

\* - Vulnerable households have been defined as those in receipt of at least one of the principal means tested or disability related benefits. See guidance note for more detail.

**Signing Off Section**

**Email address:**

**Contact Name**

**Phone number**

**Section L: Private sector clearance**

(Amount in cash terms and on cash accounting basis)

	2001/02 outturn	2002/03 outturn	2003/04 outturn	2004/05 outturn	2005/06 planned	2006/07 planned
1. Total number of dwellings demolished and/ or grants given	0	0	0			
2. Total expenditure (£ thousand)	0	0	0			

Rows L3 and L4 below were supplied on previous HIP returns. They are shown to compare your planned expenditure and grants given with the outturn figures.

3. Planned programme expenditure for the year (£ thousand)	0	0	0	0		
4. Estimated number of grants associated with L3 above	0	0	0	0		

**Section M: Mandatory Disabled Facilities Grants**

Any discretionary grants or loans should be included in Section K.

(Amounts in cash terms and on cash accounting basis)

	2001/02 outturn	2002/03 outturn	2003/04 outturn	2004/05 outturn	2005/06 planned	2006/07 proposed
1. Total number of mandatory grants (completed)	77	30	70	75	110	100
2. Total expenditure on mandatory grants (£ thousand) Enter 100% of your DFG bid for 2006/7. Your DFG allocation will be up to 60% (but not over) of this bid figure.	400	321	462	536	780	700

Rows M3 and M4 below were supplied on previous HIP returns. They are shown to compare your planned mandatory DFG expenditure and grants given with the outturn figures.

3. Planned programme expenditure for the year (£ thousand)	350	320	400			
4. Estimated number of grants associated with M3 above	65	32	60			

**Section N: Provision of affordable housing**

**All additional affordable housing completions/ acquisitions**

This subsection (questions N1 to N6) should contain all additional affordable dwellings.

	2001/02 outturn	2002/03 outturn	2003/04 outturn	2004/05 planned	2004/05 outturn	2005/06 planned	2006/07 proposed
1. Number of additional local authority dwellings	0	0	0	0	0	0	0
2. Number of additional RSL- rented dwellings	113	100	27	63			
3. Number of additional RSL- shared ownership	9	4	12	3			
<b>4a. Total additional LA/ RSL dwellings (Sum of N1 to N3)</b>	122	104	39	66			
5. Number of additional affordable 'other' private sector dwellings (those built for outright sale or discounted private units).	9	5	20	5			
<b>6a. Total (Sum of N4a and N5)</b>	131	109	59	71			
<i>of which:</i>							
1. Provided in settlements with populations of 3,000 or less	#	6	12	6			

**Section N: Provision of affordable housing (continued)**

**Affordable dwellings built or acquired by RSLs with LA financial support**

This subsection (questions N7 to N11) should contain all dwellings built or acquired by RSLs with LA financial support. Almost all of these dwellings (if not all) will also be recorded in rows N2 and N3.

	2001/02 outturn	2002/03 outturn	2003/04 outturn	2004/05 outturn	2005/06 planned	2006/07 proposed
7. Total number of dwellings completed/ acquired	122	99	26			
8. Total LA expenditure (£ thousand on accrual accounting basis)	3581	2205	0			
9. Average LA funding (£ per dwelling)	29352	24809	31229			

Rows N10 and N11 below were supplied on previous HIP returns. They are shown to compare your planned expenditure and grants given with the outturn figures.

10. Planned programme expenditure for the year (£ thousand)	3200	3500	0	1861
11. Estimated number of dwellings associated with N10 above	103	125	66	46

**Provision of additional affordable housing through planning policy (PPG3 and Circular 6/98) in 2004/05**

This subsection (questions N12 to N17a2) asks for the number of additional affordable units granted planning permission through planning policy during 2004/05 (see column a).

Secondly it asks for the number of additional affordable units completed through planning policy during 2004/05 (see columns b to g).

Note that all additional affordable units completed entered in this subsection should also be recorded in rows N1 to N5.

	No. of units granted planning permission	Total no. of units completed (Sum of cols. c to g)	Number of units completed and funded by:				
			ADP (only)	LASHG (only)	ADP and LASHG	No ADP or LA support	Mixed funding
12. Local authority	0	0					
13. RSL- rented units							
14. RSL- shared ownership units							
15. Units for sale on a discounted basis							
16. Other units (e.g. tenure unknown)							
<b>17a. Total (Sum of N12 N13, N14, N15 and N16)</b>							
<i>of which:</i>							
1. Number of units in respect of rural exception sites							
2. Number of units provided in settlements of 3,000 or less							

**Financial and other contributions received towards the provision of affordable housing via planning policy in 2004/05**

(Amounts in cash terms and on cash accounting basis)

18. Amount of discounted or free land received in 2004/05 (hectares)	
19. Estimated value of discounted/ free land received in 2004/05 (£ thousand)	
20. Amount of financial contributions held at the start of 2004/05 (£ thousand)	
21. Amount of financial contributions received in 2004/05 (£ thousand)	
22. Amount of financial contributions spent in 2004/05 (£ thousand)	