

CONSTITUTION OF THE COUNCIL

Contents

	Number of Pages
Part 1	
Summary and Explanation	5
Part 2	
Articles of the Constitution	37
Article 1 The Constitution	3
2 Members of the Council	2
3 Citizens and the Council	1
4 The Full Council	2
5 Chairing the Council	1
6 Overview and Scrutiny Committee	2
7 The Executive	2
8 Committees of the Council	1
9 The Standards Committee	2
10 Area Committees	2
11 Joint Arrangements	2
12 Officers	3
13 Decision Making	2
14 Finance Contracts Legal Matters	1
15 Reviews and Revision of the Constitution	1
16 Suspension Interpretation and Publication of the Constitution	1
Schedule 1 Description of Executive Arrangements	1
Schedule 2 Composition of the Executive and Portfolio Responsibilities	1
Schedule 3 Membership of the Council	1
Schedule 4 Composition of Council Committees 2007/2008	6

Part 3	Responsibility for Functions	92
3.1	Allocation of Responsibility for Functions	12
3.2	Terms of Reference of Committees	11
3.3	Scheme of Delegation to Officers	69
Part 4	Rules of Procedure	116
4.1	Executive Procedure Rules	4
4.2	Overview and Scrutiny Procedure Rules	5
4.3	Budget and Policy Framework Procedure Rules	3
4.4	Access to Information Procedure Rules	9
4.5	Officer Employment Procedure Rules	2
4.6	Council Procedure Rules	25
4.7	Financial Procedure Rules	63
4.8	Contract Procedure Rules	5
Part 5	Codes and Protocols	47
5.1	Members' Code of Conduct	9
5.2	Advisory Body Protocol	2
5.3	Monitoring Officer Protocol	2
5.4	Responsible Financial Officer Protocol	2
5.5	Member/Officer Relationships Protocol	5
5.6	Development Control Matters & Committee Meeting Protocol	4
5.7	Development Control Committee Viewing Site Visit Protocol	2
5.8	Media Protocol	6
5.9	Whistle-Blowing Protocol	4
5.10	Officer Code of Conduct	8
Part 6	Members' Allowances Scheme	2
Part 7	Management Structure	26
Part 8	Member Job Descriptions	9