

North Wiltshire District Council
Customer Services, Monkton Park, Chippenham, Wilts. SN15 1ER
Tel: (01249) 706246 Fax: (01249) 443158
email: customerservices@northwilts.gov.uk
www.northwilts.gov.uk

Direct Debit is the simplest and most convenient way to pay your Council Tax or Non-Domestic Rates.

**Should you wish to change your method of payment please complete this instruction and
RETURN IT TO THE COUNCIL**

Name:	Number of instalments	Due date	Please tick appropriate box
Address:	1 (yearly)	1 st June	
	2 (half yearly)	1 st June/1 st October	
	10 (monthly)	1 st monthly	

Instruction to your bank or Building Society to pay Direct Debits.
Please fill in the whole form and send it to:



NORTH WILTSHIRE DISTRICT COUNCIL
MONKTON PARK, CHIPPENHAM, WILTS, SN15 1ER

Originators Identification Number
940736

1 Name & full postal address of your Bank or Building Society branch

4. Bank or Building Society Account Number

To: The Manager	Bank/Building Society
Address	
Post Code	

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5 Local Authority Reference Number

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6 Instruction to your Bank or Building Society

Please pay NWDC Direct Debits from the account in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand this Instruction may remain with NWDC and, if so, details will be passed electronically to my Bank/Building Society.

2 Names(s) of account holders(s)

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3 Branch sort code

(from the top right hand corner of your cheque book)

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Banks and Building Societies may not accept Direct Debit Instructions from some types of account.

Signature (s)

Date:

In the event that you change your address within this area, this instruction may be used in respect of your new Council Tax account.

The Direct Debit Guarantee

- ◆ This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- ◆ If the amounts to be paid or the payment dates change, you will be told of this in advance by at least 7 days as agreed.
- ◆ If an error is made by North Wiltshire District Council or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- ◆ You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to the Council.

