

North Wiltshire District Council
Customer Services,

Monkton Park,, Chippenham, Wiltshire. SN15 1ER
Telephone: Chippenham (01249) 706246
Fax: (01249) 443158
Email: revenues@northwilts.gov.uk

Discretionary Housing Payment
Application for Additional Help with Housing Costs

Please complete this form and return it to Customer Services

Claim Reference: Name:

Address:
.....
.....

I wish to apply for additional help with my rent and/or Council Tax liability and I, or a member of my household, has special reasons as to why this should be awarded.

The special reasons are:

This is my application for additional help with my rent and/or Council Tax (please delete as appropriate).

I declare that the information above is correct and complete to the best of my knowledge.

I understand that this is a cash limited fund and that if my application is successful, the payment will only be awarded for a limited time.

I also undertake to notify any changes in my own or members of my household's circumstances which may alter my application, as soon as they occur.

Signed: _____ Name: _____ Date: _____

Please continue on a separate sheet if necessary
You also need to provide details of your income and expenditure overleaf

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Discretionary Housing Payment
Details of Weekly Expenditure

Please supply proof of all items.

Claim Reference:

Weekly Income: £.....

| WHAT IS YOUR WEEKLY EXPENDITURE? | £ | FOR OFFICE USE ONLY |
|---|---|---------------------|
| Rent after Housing Benefit | | (WEEKLY HB =) |
| Gas | | |
| Electricity | | |
| Water | | |
| Council Tax (after Council Tax Benefit) | | (WEEKLY CTB =) |
| Food | | |
| Petrol | | |
| Car Maintenance | | |
| Other Transport | | |
| Telephone | | |
| Loans | | |
| Hire Purchase | | |
| Fines etc. | | |
| Debts (please specify) | | |
| Maintenance | | |
| TV / Video Rental | | |
| Insurance | | |
| Catalogues | | |
| Other (please specify) | | |
| | | |
| | | |

Signed: _____ Name: _____ Date: _____

Please send this form to the address above.