

*North  
Wiltshire  
District  
Council*

**Corporate Services  
Monkton Park  
Chippenham SN15 1ER  
Tel: (01249) 706613**

**THE  
EXECUTIVE**

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**Minutes of the Meeting of the Executive held on Thursday 29<sup>th</sup> November 2007 in the Council Chamber, Council Offices, Monkton Park, Chippenham commencing at 7.00pm.**

**Present:** Councillor R. L. Tonge ..... in the Chair

Councillors R.M.H, Berry, A.M. Bucknell, R.A. Causer, V.H. Greenman, and V.A. Vines

**Non-Executive Councillors Present:**

Councillors S.K. Doubell, I.J. Henderson, A. Phillips and M.L Singlehurst

**Officers Present:**

S. McGregor (Section 151 Officer), S. Pangbourne (Deputy Chief Executive) and L. Pullin (Policy and Democratic Services Assistant)

**E109. Apologies for Absence**

Apologies for absence were received from D. Burbidge (Chief Executive), L. Bell (Deputy Chief Executive) and from Councillors C.V. Ramsey and T.R. Sturgis.

**E110. Public Question Time/Receipt of Petitions**

There were no public questions nor petitions received.



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**E111. Questions from Non-Executive Councillors**

There were no questions from Non-Executive Councillors received.

**E112. Minutes**

The Minutes of the meeting of the Executive held on 1<sup>st</sup> November 2007 (circulated with the Agenda) were considered.

**Resolved** that the Minutes of the meeting of the Executive held on 1<sup>st</sup> November 2007 be confirmed and signed as a correct record.

**E113. Declarations of Interest**

There were no declarations of interest made in respect of any item on the Agenda.

**E114. Leader's Announcements**

The Leader made the following announcements:

**1. Urgent Item of Business**

"In accordance with Section 11(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 I am of the opinion that, despite its non-inclusion on the Agenda, the recommendation from the Car Parking Working Group to consider a proposal for free parking within NWDC owned Car Parks on 15<sup>th</sup> and 22<sup>nd</sup> December 2007 should be considered as a matter of urgency because of the imminence of the Christmas holiday period and the need to notify the public".

The item will be considered after Agenda Item 7.

**2. Implementation Executive**

The first meeting of the Implementation Executive took place on Wednesday 28<sup>th</sup> November at Wiltshire County Council. The Leader and Deputy Leader attended. The Wiltshire Structural Change Order was circulated and the County Council had until 29<sup>th</sup> November to respond to it. The outline work programme was also circulated for comment at that meeting. A report would be prepared for the next Council meeting to make formal appointments and substitutes for the Implementation Executive.

**E115. Revenue and Capital Budgets Scene Setting 2008/09**

Consideration was given to Report No. 7 (circulated on 28<sup>th</sup> November 2007), which presented the latest information concerning the proposed 2008/09 budget and following one year's forecast.

Issues discussed during consideration of this item included:

- The need to set a balanced budget as if the Council were still going forward as a continuing authority;
- That by bringing forward the collection date for Council Tax to the first of the month this had improved the cash flow and that the invest to save programme currently being implemented would hopefully improve collection rates; and
- A query on the employers rate contribution on the pension fund that would be looked into.

**Resolved** that the Executive

- 1) Note the progress in compiling the proposed 2008-09 budget and the following one year's forecast, and that a further report will update the Executive on progress at their meeting on 20<sup>th</sup> December 2007.
- 2) Note the impact of the Unitary proposal and lack of clarity over Wiltshire County Council proposals for equalisation of Council Tax and its possible impact on the setting of North Wiltshire District Council rates.
- 3) Approve a review of General Fund reserves based on risk with recommendations to the Executive at their meeting on 20<sup>th</sup> December 2007.

**E116. Urgent Item – Recommendation from the Car Parking Working Group to Consider a Proposal for Free Parking Within District Council owned Car Parks on 15<sup>th</sup> and 22<sup>nd</sup> December 2007**

Consideration was given to an Urgent Report (circulated at the meeting). Recommendations from the Car Parking Working Group were due to be considered by the Executive on 6<sup>th</sup> December 2007 but the recommendation relating to a proposal for free parking within Council owned car parks on 15<sup>th</sup> and 22<sup>nd</sup> December had been brought forward for determination at this meeting for the reasons stated by the Leader in his announcement.

Issues discussed during consideration of this item included:

- That there was a financial implication for this proposal which is the loss of revenue income in the sum of approximately £16k;
- That a press release would be sent and a flyer would be distributed to traders to display and also a letter sent to Town and Parish Councils to advertise this.

**Resolved** that free parking be implemented in North Wiltshire District Council owned car parks on Saturday 15<sup>th</sup> and 22<sup>nd</sup> December 2007.

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Signed .....

Dated .....

The meeting commenced at 7.00pm and concluded at 7.12pm.

There were no members of the public present.