

**DRAFT MINUTES SUBJECT TO APPROVAL AT NEXT MEETING ON 29th SEPTEMBER
2006**

**Draft Minutes of the Licensing & Registration Sub-Committee Meeting held on
Monday 11th September 2006 at Monkton Park Chippenham commencing at 5.30pm**

Sub-Committee Councillors Present:

Councillor A. M. Bucknell Chairman
Councillors D. M. Moore, M. Rousell and J. M. Wood

Officers Present: H. Braid (Policy & Democratic Services Officer), M. Doran
(Environmental Health Team Leader) and J. Tarry (Licensing Officer).

LRS1. Election of Chairman

The Policy & Democratic Services Officer called for nominations for the position of Chairman for the ensuing municipal year.

Councillor M. Rousell proposed and Councillor J. M. Wood seconded that Councillor A. M. Bucknell be elected Chairman for the ensuing municipal year.

Resolved that Councillor A. M. Bucknell be elected as Chairman of the Licensing and Registration Sub-Committee for the ensuing municipal year.

Councillor A. M. Bucknell in the Chair.

LRS2. Election of Vice-Chairman

Resolved that no Vice-Chairman be elected for the ensuing municipal year.

LRS3. Apologies for Absence

None.

LRS4. Membership

There were no changes to membership of the Sub-Committee.

LRS5. Public Question Time/Receipt of Petitions

None.

LRS6. Declarations of Interest

There were no declarations of interest made by Members present.

LRS7. Minutes

Consideration was given to the Minutes of the Licensing & Registration Sub-Committee held on 8th December 2005 (circulated with the agenda).

Resolved that the Minutes of the Meeting of the Licensing & Registration Sub-Committee held on 8th December 2005 be approved and signed as a correct record.

LRS8. Chairman's Announcements

None.

LRS9. Exclusion of Press and Public

Resolved that under Section 100A(4) of The Government Act, 1972, the public be excluded from the remainder of the meeting on the grounds that the following items of business involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the said Act as follows and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

Agenda Item/Report Name	Paragraph of the Act / Schedule Describing the Exemption
Agenda Item 10 – Criminal Records Bureau Check	Paragraph 1

LRS10. Criminal Bureau Records Check

Consideration was given to Report No.10 (circulated with the agenda) which asked Members to determine whether a Hackney Carriage/Private Hire Driver Licence could be issued, in light of information provided by the Criminal Records Bureau (CRB).

The applicant was in attendance to answer any questions raised by Members.

Issues discussed during consideration of this item included:

- The work and personal history of the applicant.
- The nature of the issues highlighted by the CRB check.
- The more stringent nature of CRB checks which would not have been applicable prior to 2001.
- The costs associated with the licence application.

Resolved that

- (1) The applicant be issued with a Hackney Carriage / Private Hire Driver's licence for a period of six months.
- (2) During the six month period referred to at (1) above, the applicant will not be eligible to apply for an operator's licence to become an operator himself.
- (3) Authority be delegated to the Environmental Health Team Leader to renew the applicant's Hackney Carriage / Private Hire Driver's licence, subject to successful completion of the initial six month period.

The meeting started at 5.30pm and finished at 6.00pm

There was one member of the public present.