

**Service Area** - Arts Development, Legal services, Environmental Health services, Human Resources. etc.

Environmental Health

**Detailed activity** – Development of the Pound Arts Centre, marketing industrial starter units, food hygiene courses, recruitment. etc.

Licensing – of licensed premises & personal licences, caravans, animal boarding establishments, dangerous wild animals, body piercers, sex shops & taxis

**Lead Officer** – A.N.Other

Andy Inkpen – Principal Environmental Health Officer

**Provide a broad description of the detailed activity and explain what the main aims of the activity are**

1 What are the aims of the activity?

Mandatory licensing & enforcement service

2 Which sections of the community will this activity have an impact on?  
eg. general population, young people, older people, people with disabilities, ethnic minority groups:

All – provide protection to the general public, businesses, depends on type of licence.

3 How and where will information be disseminated about:

a) The need for the activity? eg Community Strategy, Improving North Wiltshire, People’s voice  
Website, licensing policy, peoples voice, seminars, trade meetings, press releases, radio interviews and customer survey

b) Collecting views of particular groups and/or the public? eg People's voice, groups representing ethnic minority groups, organisations such as Age Concern Wiltshire, budget consultation

Licensing policy – wide ranging consultation – all of the community  
Trade organisations  
Chambers of commerce, licensing association, taxi trade meetings  
Stand at the 'Youth Event'  
Survey – people's voice  
Consult partner organisations – ie: access for disabled

c) Details of the activity? (If already existing or if being amended)

As b)

4 Has any research or consultation been carried out into the need for the activity AND the ability of various community groups to access it?

Yes – see 3b)

No – taxi vehicle conditions amended in 2002 – include wheelchair accessible taxis

5 Has any evidence of access or compliance difficulties emerged as a result of previous monitoring?

Customer Survey results

6 Does the activity have the potential to lead to:  \*

a) direct or indirect discrimination Yes No

Deliberate/unintended decisions re: licensing that impact on either group  
Potential conflict with premises licenses and planning consents re: hours of operation

b) an adverse affect or other negative impact upon any community group?

Yes  \*

No

How?

Residents aggrieved by licensing hours

c) a disproportionately positive impact on one community group over another?

Yes	<input checked="" type="checkbox"/>	How? Licensed premises are perceived to be benefiting
No	<input type="checkbox"/>	

7 If there is likely to be direct or indirect discrimination, or a disproportionately positive impact on any particular group, can this be justified? Please state how (eg statutory, results from monitoring, other evidence etc)

a	No – can't be justified – consequential loss to someone due to decision
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8 If (in 7) it cannot be justified, please state what measures, and/or reasonable adjustments (eg the DDA), will be put into place to address the in-equality

None – try to reconcile unrecognisable
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9 Is there an opportunity to promote equality of opportunity and good community relations through the activity?

Yes – because community liaison between residents/landlords meetings
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10 Will there be a requirement for equality/diversity training to equip staff to deliver the activity?

Yes – previous training focussed on racial issues. Training for new staff and refresher training for existing.

11 Does the information available about this activity need to be revised? (eg literature, website, internal documents, etc)

Yes – literature needs to be in other languages

12 Please explain what forms of consultation you will be using or have used to inform the answers you have given above?

Licensing policy revised every 3 years – consultation exercise  
HM government – Feb 2006 – will review process  
Central Government should respond and translate application forms.