

'RESIDENTS PERMIT' TICKET HOLDER

Name:

Address:

Post Code: Telephone:

Period Ticket is to Operate – Tickets start on the first day of the month. Starting on 1st 20__

PLEASE ALLOW A MINIMUM OF 7 WORKING DAYS FOR PROCESSING OF THE PERMIT

Car Registration – A Residents Permit Ticket only permits the parking of one vehicle.

This Application form is in relation to the Causeway Car Park – Chippenham.

Residents Parking Permit

3 months (£150)

12 months (£510.00)

Payment - Please send a cheque, made payable to *North Wiltshire District Council* to the address below. We also accept all major credit/debit cards* If you require a VAT receipt please tick the box. *credit cards incur a 1.6% handling fee.

CRITERIA FOR RESIDENTS PARKING PERMIT

1. Photocopied proof of residency, i.e. driving licence/utility bill.
2. Photocopied Vehicle Registration Document (VRD)
3. If the vehicle for which a permit is required is registered in the name of a company, then in addition to the VRD, an official letter from the company stating that you are an employee and the sole user of the vehicle.
4. If the vehicle is a leased car, then in addition to all the above, an official letter from the leasing company is required stating the vehicle is leased to your employer.
5. Vehicles over 1525kg (30cwt) are not permitted in any *North Wiltshire District Council* car park.
6. A permit is only valid for the vehicle for which it is issued.
7. Permits are not transferable to any vehicle.
8. All permits have to be renewed annually there is no period of grace and no reminders will be sent.
9. If a resident changes their vehicle they will have to apply for a replacement permit. Proof of residency, vehicle ownership and previous permit will need to be supplied. A charge will be incurred for this service.
10. If a permit is lost or stolen you will need to apply; with a covering letter explaining either the permit has been lost, stolen or damaged. In addition you must re-supply proof of vehicle ownership and address. If a lost or stolen permit is subsequently recovered, it must be returned to *North Wiltshire District Council* immediately - a charge will be made for each replacement permit issued.

Declaration – I understand that failure to display the Ticket may render me liable to an additional charge.

Signed: Date:

For office use only:

Season ticket: _____ Type: _____ Date: _____

Receipt No.: _____ £ _____ Cashier: _____