

Chief Executive: Delwyn Burbidge



Our Ref:

Your Ref:

Enquiries to: Customer Services

Customer Services

Monkton Park
Chippenham
Wiltshire SN15 1ER

Tel: 01249 706246
Fax: 01249 443158
email: revenues@northwilts.gov.uk
www.northwilts.gov.uk

Dear Sir / Madam,

In order that the single occupier discount can be determined I should be grateful if you would complete and return the form below.

Yours faithfully

Customer Services

.....
Reference:

Date I became a single occupier: _____

Name(s) of the person who has vacated _____

New address(es) for the person who has vacated _____

Reason for absence i.e. work commitments, relationship split etc _____

Will this be a permanent arrangement?

YES / NO

I declare that I am the ONLY adult aged 18 or over living in this dwelling and wish to claim single occupier discount from the Council Tax from the above date.

I undertake to notify the Council if there is any change of circumstances, which may affect this discount.

Name: _____ Signed: _____

Date: _____ Daytime telephone number: _____